

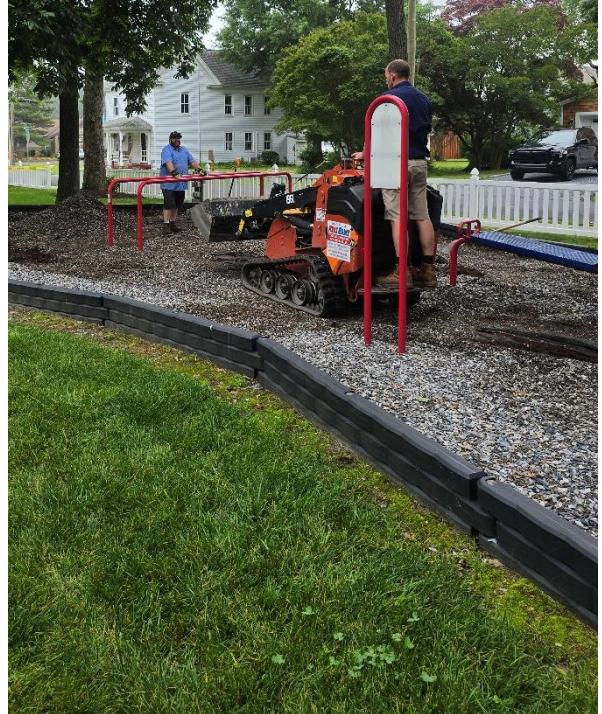
Town of Ocean View Delaware

July 10, 2025

TO: Honorable Mayor and Council
FROM: Matt Martin Facility Operations Manager, Public Works
SUBJECT: Monthly update for Dept. of Public Works as of July 1, 2025

32 WEST COMMUNITY CENTER & JOHN WEST PARK

- Conducted daily facility inspections, including trash removal and restroom supply checks.
- Performed daily playground inspections and logged findings on the IPAD
- Set up for weekly meetings and rentals in the Town Hall.
- Prepared the Park and Pavilion for its many rentals this month.
- Pulled and sprayed weeds in mulch beds.
- Picked up limbs after storms and trimmed branches throughout the dog park.
- Refreshed the playground with rubberized mulch from the exercise area, and mulched the exercise area using playground certified wood mulch.
- Installed a handrail on the dais.
- Cut back the daylilies and cleaned the flower bed under the Flag at the corner of Oakwood Ave and West Ave.
- Replaced a broken GFCI at the Gazebo, and a faulty fan switch.
- Dave Kittel and Matt worked the Love Seed Momma Jump concert at the park. The Funsters concert was cancelled due to the weather.



201 CENTRAL AVENUE

- Pulled weeds and cleaned up the landscape beds.
- R and L Irrigation fixed an Irrigation leak.
- Met with two fencing contractors for quotes on a privacy fence around the generator. We may consider an alternative option of planting evergreens as a natural screen.

FIELD WORK

- Conducted weekly town inspections, checking for damaged street signs, clogged drains, and roadside litter.
- Cut the grass at Blue Star Memorial and the bridge as needed.
- Watered and mulched Blue Star Memorial and surrounding trees.
- Watered plantings along the newly added Woodland Ave. sidewalk.
- Removed the MOT (Maintenance of Traffic) signs in Fairway Village.
- Relocated a speed limit sign across from 8 Osprey Ln.
- Jacob applied our mosquito treatment Tuesdays and Fridays throughout the town.
- Treated weeds along roads
- Jacob walked the sidewalks and sprayed for weeds.

- Put up Road barriers due to high water after a torrential downpour. And inspected drains throughout the town.

222 MAINTENANCE WAY

- Kept up with routine maintenance on all equipment to support preventative care and ensure everything runs smoothly.
- Jacob Balasus has been preparing the old stake body truck for Auction.